

## Submitting Entry Requests for Invitational Meets

If any swimmer would like to attend any invitational meet that requires advance entry and payment of entry fees, please make sure the following steps are followed:

1. Print the meet announcement pages that contain the event list. This is the only page needed.
2. Write your swimmer's name on the print-out of the event list (**do not forget to do this**).
3. Circle the swimmer's desired events.
4. Include payment and event list in an envelope marked with the meet name.
5. Return to a coach or the collection folder at practice

Entries may also be submitted via email however, payment is preferred at the time of submitting entries. If an email request is made, please follow with a paper copy and payment within 48 hours.